

WARWICKSHIRE WASTE PARTNERSHIP

COMMITTEE ROOM TWO, SHIRE HALL, WARWICK

Wednesday 12 June 2019 at 2pm

AGENDA

General

- 1 **Welcome, introductions and apologies**
- 2 **Disclosures of interests**
- 3 **Minutes of the meeting held on 20 March 2019, including matters arising**
- 4 **Waste Management Performance Data**
Report Attached
- 5 **Warwickshire Waste Strategy**
Report Attached (deferred from 20 March 2019)
- 6 **Waste Partners Updates**
Report Attached
- 7 **Verbal Updates**
- 8 **Any urgent items**
- 9 **Agenda item suggestions for next meeting**
- 10 **Dates of future meetings**
 - 25 September 2019, 2.00pm, Shire Hall, Warwick
 - 11 December 2019, 2.00pm, Shire Hall, Warwick
 - 18 March 2020, 2.00pm, Shire Hall, Warwick

Membership of the Warwickshire Waste Partnership

North Warwickshire Borough Council

Councillor Margaret Bell

Nuneaton and Bedworth Borough Council

Councillor Jill Sheppard

Rugby Borough Council

Councillor Howard Roberts

Stratford-on-Avon District Council

Councillor Ian Shenton

Warwick District Council

Councillor David Norris

Warwickshire County Council

Councillors Neil Dirveiks, Jenny Fradgley, John Horner, Heather Timms (Chair) and Andy Wright

Enquiries

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WARWICKSHIRE WASTE PARTNERSHIP

Minutes of the meeting held on 20 March 2019 at Shire Hall in Warwick

Present:

Warwickshire County Council

Councillors: Richard Chattaway
Jenny Fradgley
Dave Reilly (Chair)
Andy Wright

Officers: Ruth Dixon – Waste Strategy & Commissioning Manager
Tamalyn Goodwin – Project Manager
Tom McColgan – Senior Democratic Services Officer
Andrew Pau – Waste Management & Partnerships Group Manager

North Warwickshire Borough Council

Councillor Les Smith
Richard Dobbs – Assistant Director (Streetscape)

Nuneaton and Bedworth Borough Council

Councillor Jill Sheppard
Glen McGrandle

Rugby Borough Council

Councillor Lisa Parker
Shaun Barnes

Stratford-on-Avon District Council

Craig Bourne
Angela Lloyd

Warwick District Council

Councillor Moira-Ann Grainger
Becky Davies

1. Apologies

Councillors Bell, Brain and Kondakor sent their apologies.

2. Disclosures of interests

There were none.

3. Minutes of the previous meeting, including matters arising

The minutes of the meeting held on 19 December 2018 were approved as a correct record and signed by the Chair.

Matters Arising

The Chair noted the action listed on item 5 “That Officers report to a future meeting on the Warwickshire labour market and any skills gaps that exist relating to waste collection and disposal and how these could be addressed” and stated that this action needed to be carried forward with a report brought to a future meeting.

Andrew Pau stated that he was leading on the action for the Waste Partnership and was working with David Ayton-Hill, Economy & Skills Group Manager at Warwickshire County Council.

4. Waste Management Performance Data

Andrew Pau presented the report which included the performance figures for the first three quarters of 2018/19 and estimated figures for the final quarter. Andrew Pau highlighted that the recycling figures across the county were fairly static; systems were imbedded and did not seem to be generating any significant increases in participation.

In response to Councillor Grainger, Andrew Pau confirmed that household rates of residual waste and recycling were drawn from the national wastedataflow website which calculates the number of households annually using the council tax base.

Councillor Grainger asked for the household figures to be verified to ensure that the performance reported was correct.

In response to the Chair, Andrew Pau stated that the reuse, recycling and composting target of 65% and Residual Waste per Household of 311kg by 2020 for the county had been set by the Waste Partnership against best practice at the time. Ruth Dixon stated that the national target for reuse, recycling and composting was 50% by 2020, 55% by 2025 and 60% by 2030. The target review needs to take place as part of the Warwickshire Waste Strategy review.

In response to the Chair, Andrew Pau stated that the County Council’s performance put it just outside the top quartile for equivalent disposal authorities and the collection authorities were all in the top half of the performance table. Andrew Pau stated that there was no direct monetary incentive to being a top performing authority just the national recognition. Practises associated with better performance such as composting and waste reduction were also less costly to the disposal authority and so better performing authorities likely benefited from reduced costs.

The Chair asked officers to consider whether the current targets were realistic and if they should be revised. Councillor Grainger added that targets should take into account what the best performing authorities were able to achieve.

Richard Dobbs stated that he remained concerned about the residual waste per household in North Warwickshire which was the highest in the County and it was unclear why. While there was less composting in North Warwickshire than the better performing collection authorities the recycling schemes had similar rates. Richard Dobbs stated that it was not that residents were failing to recycle but for some reason households in North Warwickshire generated more residual waste.

The Chair stated that supporting North Warwickshire in understanding the reasons behind the levels of household waste was a good example of the work the Partnership should be undertaking and asked officers to include it as an item on a future agenda.

Resolved

That the Waste Partnership:

- 1) Note the provisional data for the 1st, 2nd and 3rd quarters of 2018-19 – April-December 2018; and
- 2) Note the data for the financial year 2017-18 and estimated projections for 2018-19, based on the first three quarters of the year's performance.

Actions

- 1) Officers to check whether the number of households used when examining performance data was as up to date as possible.
- 2) Officers to bring a map showing expected development to the next meeting to help identify where future demand would be coming from and potential areas for collaboration.
- 3) Officers to circulate the slide showing how the collection authorities were performing nationally.
- 4) Officers to bring an update to a future meeting on investigating the reasons for high levels of residual waste per household in North Warwickshire.

5. HWRC Waste Composition – Residual Waste

Andrew Pau introduced the report and highlighted that the results of the previous kerbside composition analysis reported at the December partnership meeting which had shown that on average half of the contents of a residual waste kerbside bin could be disposed of differently either through recycling or composting and that food waste made up on average a third of residual waste.

The analysis of residual waste containers at household waste recycling centres had shown that waste in black bags was more much likely to include recyclable material compared to the loose waste. Andrew Pau stated that other areas had also noted the difference between loose and bagged waste and had banned black bags at household recycling centres.

In response to Richard Dobbs, Andrew Pau stated that where there were differences between results from the analysis across the County they would be examined but the limited sampling should be noted.

Councillors Grainger and Chattaway urged caution in proceeding with a ban on black bags. It was more difficult for people to carry loose items and requiring bags be open would allow for recyclables to be sorted while still making allowances for convenience. Councillor Chattaway stated that he feared that banning black bags may lead to an increase in fly tipping. Councillor Fradgely stated that the Partners needed to foster a change in culture and a policy that came across as draconian would create opposition rather than encouraging residents to buy in.

Councillor Parker stated that the issue was the concealment that went along with containerising waste. Residents were in the habit of throwing waste into an opaque container and whatever container was used would result in the same issue.

Councillor Smith stated that even if bags were opened there was no penalty for wrongly disposing of recyclables at a household recycling centre. Local Authorities were obligated to trust that residents would improve their approach towards waste.

Councillor Granger suggested that two policies could be trialled; a ban on black sacks and a ban on closed containers. The composition of the residual waste bins at the household waste recycling centres could then be compared at the end of the period to see whether there had been any impact.

Craig Bourne stated that Stratford-on-Avon would be interested in using one of the household recycling centres in its area to test the effect of banning all bagged waste.

The Chair stated that when he had visited the household recycling centres he had been surprised at the volume of waste individuals were bringing to the sites and the amount of what appeared to be commercial waste being disposed of improperly and the conflict between staff and residents that this had caused.

Resolved

That the Waste Partnership notes the overview of the recent Household Waste Recycling Centre waste composition analysis and to consider how this information can be used to improve waste management across Warwickshire.

Actions

1) Officers to consider a trialling no black bags or no sealed containers at one or more of the household recycling centres acknowledging that any new policy or procedure will need to be enforceable within current budgets and staffing levels.

6. Behaviour Change Programme Update

Ruth Dixon introduced the report which highlighted the various education campaigns being run across the County.

Councillor Grainger stated that more should be done to encourage staff and councillors to sign up to initiatives like 'slim your bin' to ensure that the local authorities were leading by example. Similarly schemes could be taken on and advertised to staff by local employers.

Councillor Parker stated that work was still needed to educate residents on proper disposal of pumpkins following Halloween as they were heavy items which created a lot of unnecessary tonnage in residual waste bins.

Councillor Fradgley stated that there was a persistent issue of residents flushing baby wipes and disposing of nappies in the wrong bin and work needed to be done to improve awareness that both items needed to go into the residual waste bin.

The Chair suggested that the Partners could look to work with Severn Trent to help in providing information to residents. Severn Trent may even wish to consider helping to provide alternative means of disposal for nappies and wet wipes as they were seeking to expand their wastewater business and removing nappies and wet wipes from sewers would help them deliver a better service.

In response to the Chair, Shaun Barnes stated that Rugby had met with Cloud 9 the proposed developers for a waste app that would allow residents to set reminders for collections as well as including additional information about waste and recycling. Shaun stated that Rugby were at an advanced stage of development and hoped to launch an app in the summer.

Andrew Pau added that officers from across the partnership had met and discussed a collective approach to developing a Warwickshire waste app and the partnership should consider if a better outcome could be achieved with a pooled budget.

The Chair asked Rugby to provide a full update on the app at the next meeting.

Resolved

That the Waste Partnership:

- 1) note the valuable waste communications activities going on across the county and the successes to date; and
- 2) promote the campaigns through the communication channels they have available.

Actions

Rugby Borough Council to provide an update on progress towards producing a waste app.

7. Our Waste, Our Resources: A Strategy for England - Consultations

Andrew Pau introduced the report which gave an overview of the four consultations which the Government had launched with the Our Waste, Our Resources strategy. Andrew Pau proposed that the Partnership provide a collective response to the consultations where there was consensus with individual authorities providing additional representations to supplement the collective response where there was disagreement or to add additional emphasis.

Richard Dobbs stated that while collecting a greater variety of materials and having consistency about what was collected across areas would be beneficial. Consistency of infrastructure however had to first be achieved as the technology required to recycle material such as plastic bags or tetra packs was not available at an affordable price point to every authority.

Andrew Pau stated that the Government had suggested that any increase in the range of materials collected would be 'fully funded' but it remained to be confirmed what form this funding would take.

Councillor Parker and Richard Dobbs both expressed concern that if plastic bags were collected with other house hold recycling it seemed likely that residents would start bagging recycling making it difficult to process.

Councillor Grainger stated that if the full cost of recycling materials used in packaging was passed on to producers the cost would be borne by consumers and become an additional sales tax.

Andrew Pau stated that even if the cost of the additional tax on producers was passed on to consumers it would create pressure to change packaging to reduce costs and become more competitive. Richard Dobbs stated that the current regime essentially amounted to a subsidy for producers who created a large amount of waste.

In response to Councillor Parker, Andrew Pau confirmed that collection authorities had the power to refuse to collect waste if it was not presented correctly. These powers however were only used at the discretion of a collection authority.

Richard Dobbs stated that he supported a deposit return scheme but that an 'all in' system could impact on the sustainability of local authority collections by removing some of the higher valuable recyclables making collections less sustainable may damage recycling in the long run.

Angela Lloyd stated that an 'all in' system would be simpler to explain to residents and may be more successful. An 'on the go' system that only allowed people to return small bottles that were sold individually would have a limited impact on litter which often consisted of multipack cans and bottles.

Ruth Dixon responded that the Partner's response could incorporate a call for multipack bottles to be included in an 'on the go' scheme.

Shaun Barnes stated that a deposit return scheme worked well in other European countries where it had been implemented and the infrastructure was in place; however the infrastructure is different to the UK's. A deposit return scheme would require a large investment in infrastructure and it would have to be considered where this infrastructure was placed to ensure that small businesses were not excluded.

Resolved

That the Waste Partnership:

- 1) Agrees to submit consultation responses to the Government on behalf of the Warwickshire Waste Partnership; and
- 2) Agrees to delegate responsibility for finalising the consultation response to the chair of the Warwickshire Waste Partnership.

Actions

- 1) Officers to draft a collective response to the Government consultations.

8. Warwickshire Waste Strategy

The Warwickshire Waste Strategy was deferred to the next meeting of the Warwickshire waste Partnership.

9. Waste Partners Report

Richard Dobbs provided an update on the sub-regional MRF project.

Andrew Pau stated that the Environment Agency had asked to attend the Waste Partnership meetings as a way to reconnect with local authorities and the issues/challenges they face. Partners agreed to invite the Environment Agency to future meetings as observers.

Resolved

That the Waste Partnership acknowledged the updates on the various waste activities taking place in each area since the last partnership meeting in December 2019.

Actions

- 1) AP to provide the environment agency contact to Democratic Services so they can be added to the invite list.

10. Verbal Updates

There were none.

11. Any Urgent Items

There were none.

12. Agenda Item Suggestions for Next Meeting

There were none.

13. Dates of Future Meetings

The Waste Partnership noted the dates of future meetings:

- 12 June 2019, 2.00 pm, Shire Hall, Warwick
- 25 September 2019, 2.00 pm, Shire Hall, Warwick
- 11 December 2019, 2.00 pm, Shire Hall, Warwick
- 18 March 2020, 2.00 pm, Shire Hall, Warwick

The meeting closed at 4:20 pm

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Chair

Warwickshire Waste Partnership

12 June 2019

Waste Management Performance Data

Recommendations

- (1) The Partnership is asked to note the provisional data for the year 2018/19

1.0 Data Overview

- 1.1 This report contains a mixture of data taken from Waste Data Flow and from Warwickshire County Council in-house records and at the publication of this report are considered estimates.
- 1.2 The figures should be treated as provisional as data may be changed until all authorities data is approved by the EA and DEFRA through the Waste Data Flow System.
- 1.3 The key targets from the Warwickshire Waste Strategy are listed below:

Partnership Targets 2020	Reuse, Recycling and Composting Rate 65%	Kg of Residual Waste per Household 311kg (excluding HWRC waste)
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Portfolio Holder - Environment and Heritage and Culture	Heather Timms	cllrtimms@warwickshire.gov.uk

Provisional Waste Management Data 2018/19

1. Provisional performance 2018/19 (household waste)

	2017/18	2018/19	Change
Recycling/Reuse rate	60,753 tonnes	62,024 tonnes	☺ 1,271 tonnes up
	23.9%	24.6%	☺ 0.7% up
Composting rate	69,726 tonnes	68,129 tonnes	✘ 1,597 tonnes down
	27.5%	27.1%	✘ 0.4% down
Recycling, Composting and Reuse rate	130,479 tonnes	130,153 tonnes	✘ 326 tonnes down
	51.4%	51.7%	☺ 0.3% up
Landfill rate	38,331 tonnes	35,959 tonnes	☺ 2,372 tonnes down
	15.1%	14.3%	☺ 0.8% down
Energy from waste	85,241 tonnes	85,688 tonnes	☺ 447 tonnes up
	33.5%	34.0%	☺ 0.5% up
Total Household waste	254,051 tonnes	251,800 tonnes	☺ 2,251 tonnes down
			☺ 0.9% down

2. Provisional performance for 2018/19 (household waste)

HH	North Warwickshire			Nuneaton and Bedworth			Rugby			Stratford			Warwick			HWRC			Warwickshire		
	27,510	27,820	27,820	55,730	56,140	56,140	45,230	45,720	45,720	56,350	57,340	57,340	61,740	62,550	62,550	N/A	N/A	N/A	246,560	249,570	249,570
	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est	2016-17	2017-18	2018-19 est
Recycling rate	5,300 tonnes 19%	5,335 tonnes 19%	5,748 tonnes 21%	8,456 tonnes 18%	9,292 tonnes 19%	9,381 tonnes 20%	9,761 tonnes 23%	10,277 tonnes 26%	10,642 tonnes 27%	14,032 tonnes 25%	14,044 tonnes 25%	13,861 tonnes 24%	11,441 tonnes 22%	10,823 tonnes 21%	10,605 tonnes 21%	11,789 tonnes 39%	10,982 tonnes 37%	11,787 tonnes 39%	64,832 tonnes 25%	60,753 tonnes 24%	62,024 tonnes 25%
Composting rate	7,850 tonnes 27%	7,417 tonnes 26%	6,844 tonnes 26%	12,115 tonnes 25%	11,258 tonnes 23%	11,282 tonnes 24%	11,643 tonnes 27%	7,573 tonnes 19%	7,671 tonnes 20%	20,511 tonnes 36%	19,503 tonnes 35%	20,124 tonnes 36%	17,365 tonnes 33%	16,212 tonnes 31%	15,848 tonnes 32%	6,893 tonnes 23%	7,763 tonnes 25%	6,360 tonnes 21%	75,981 tonnes 29%	69,726 tonnes 27%	68,129 tonnes 27%
Recycling, Composting and Reuse Rate	13,150 tonnes 46%	12,752 tonnes 45%	12,592 tonnes 47%	20,571 tonnes 43%	20,550 tonnes 43%	20,663 tonnes 44%	21,404 tonnes 50%	17,850 tonnes 45%	18,313 tonnes 47%	34,543 tonnes 61%	33,547 tonnes 60%	33,985 tonnes 60%	28,746 tonnes 55%	27,035 tonnes 52%	26,453 tonnes 53%	18,682 tonnes 62%	18,745 tonnes 62%	18,147 tonnes 60%	140,813 tonnes 54%	130,479 tonnes 51%	130,153 tonnes 52%
Residual	15,340 tonnes 54%	15,307 tonnes 55%	14,350 tonnes 53%	27,572 tonnes 57%	27,586 tonnes 57%	26,477 tonnes 56%	21,317 tonnes 50%	22,163 tonnes 55%	20,872 tonnes 53%	21,847 tonnes 39%	22,113 tonnes 40%	22,202 tonnes 40%	23,892 tonnes 45%	24,700 tonnes 48%	23,575 tonnes 47%	11,234 tonnes 38%	11,703 tonnes 38%	12,221 tonnes 40%	118,018 tonnes 46%	123,572 tonnes 49%	121,647 tonnes 48%
Total	28,490 tonnes	28,059 tonnes	26,942 tonnes	48,143 tonnes	48,136 tonnes	47,140 tonnes	42,721 tonnes	40,013 tonnes	39,185 tonnes	56,390 tonnes	55,660 tonnes	56,187 tonnes	52,638 tonnes	51,735 tonnes	50,028 tonnes	29,916 tonnes	30,448 tonnes	30,368 tonnes	258,831 tonnes	254,051 tonnes	251,800 tonnes
Kg of residual per HH	558 Kg	550 Kg	516 Kg	495 Kg	491 Kg	472 Kg	471 Kg	485 Kg	457 Kg	388 Kg	386 Kg	387 Kg	387 Kg	395 Kg	377 Kg	N/A	N/A	N/A	479 Kg	495 Kg	487 Kg
Kg of all waste per HH	1,036 Kg	1,009 Kg	968 Kg	864 Kg	857 Kg	840 Kg	945 Kg	875 Kg	857 Kg	1,001 Kg	971 Kg	980 Kg	853 Kg	827 Kg	800 Kg	N/A	N/A	N/A	1,050 Kg	1,018 Kg	1,009 Kg

2018-19	Burton Farm HWRC	Cherry Orchard HWRC	Hunters Lane HWRC & Transfer	Judkins HWRC	Lower House Farm	Princes Drive HWRC & Transfer	Shipston HWRC	Stockton HWRC	Wellesbourne HWRC	Total
Recycling %	56.15	55.23	64.88	61.21	58.32	53.62	65.43	61.29	56.73	59.75

Warwickshire Waste Partnership

12 June 2019

Warwickshire Waste Strategy

Recommendation(s)

1. The Waste Partnership is asked to note the report and agree the proposed actions and indicative timescales.

1.0 Introduction

- 1.1 At the December Waste Partnership meeting members requested that a plan was developed to update the Warwickshire Waste Partnership Memorandum of Understanding and review the waste strategy. This item was carried forward from the March meeting because time constraints did not allow it to be discussed.

2.0 Memorandum of understanding

- 2.1 A Memorandum of Understanding (MOU) has been in place for the Warwickshire Waste Partnership since the strategy was developed. See Appendix A for a copy of the MOU.
- 2.2 The purpose of the MOU is to clarify and agree the responsibilities and obligations of the Partners in relation to development and implementation of the Strategy. It is suggested that the MOU is reviewed alongside the Warwickshire Waste Strategy.

3.0 Warwickshire Waste Strategy

- 3.1 The current Municipal Waste Strategy for Warwickshire provides a framework for managing waste in Warwickshire up to 2020.
- 3.2 The current objectives of the Strategy are as follows:
 - Reduce the amount of waste generated in Warwickshire
 - Develop integrated, sustainable solutions for managing waste in Warwickshire
 - To meet and exceed national re-use, recycling and composting targets
 - Work in partnership with each other and other stakeholders to produce and implement the Strategy
 - Encourage public participation in the implementation and review of the waste strategy
 - Regularly review and update the Strategy and implementation programme

3.3 The two key targets within the strategy are as follows:

- Reduce residual waste produced to a maximum of 311 kg per household, per year, by 2020 (excludes HWRC waste)
- Achieve a countywide re-use, recycling and composting target of 65% by 2020

3.4 The Partnership will need to decide the scope of the strategy review for example whether the main targets of the strategy will change, as this will impact on how the strategy is updated.

4.0 Waste Strategy for England

4.1 Defra released the Waste Strategy for England in December 2018. The Strategy was broad in scope and the key measures are subject to further consultation. However, it is clear that the new national strategy will have wide and far reaching impacts.

4.2 In February 2019 Defra released 3 consultations seeking views from industry and relevant parties on the following key areas:

- Extended producer responsibility (EPR) for packaging waste;
- A consistent set of materials to be collected for recycling by local authorities
- Deposit return scheme (DRS) for beverage containers.

4.3 The deadline for the consultations was May 2019 and a response was developed and submitted by the Warwickshire Waste Partnership.

4.4 Over the same time period, the Treasury also consulted on the introduction of a new tax on plastic packaging containing less than 30% recycled content. The consultation questions were technical in nature, so this was not responded to by the partnership. The proposed introduction of the tax sits alongside the proposals in the Defra consultations and will drive demand for quality secondary plastic material.

4.5 It is expected that government will analyse the consultation responses and develop their thinking before publishing a further set of consultation documents early 2020. These further documents are likely to offer good information on how government will implement the national strategy and will be useful in developing a new waste strategy for Warwickshire.

5.0 WCC Waste Strategic Review

5.1 A strategic demand management review of waste is taking place at Warwickshire County Council looking at a wide range of issues including: a review of the HWRC service, behavioural change and demand management.

5.2 The aim is to ensure that the service is fit for purpose into the future. The review will feed into the future Warwickshire waste strategy.

6.0 Financial Implications

6.1 It is likely that there will be financial implications for all authorities from the proposals in the waste strategy for England. However, until the direction of travel is clearer, it is not possible to quantify these.

7.0 Next steps

7.1 At the June 2019 Partnership meeting:

- Reaffirm the current MOU
- Discuss if a review of the current Strategy targets is required

7.2 Use the results of the demand management strategic review to inform the development of a HWRC strategy during 2019 / 20.

7.3 Analyse and respond to the further set of consultations on the Waste Strategy for England, due for publication in early 2020.

7.4 Carry out a review of the Warwickshire Waste Strategy once Government intentions are clear.

Background papers

None.

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Portfolio Holder for Environment and Heritage and Culture	Heather Timms	cllrtimms@warwickshire.gov.uk

The report was circulated to the following members prior to publication:

Local Member(s):

Other members:

Warwickshire Waste Partnership

1. Partners to the Memorandum of Understanding

1.1 This Memorandum of Understanding is between:

North Warwickshire Borough Council
Nuneaton & Bedworth Borough Council
Rugby Borough Council
Stratford-upon-Avon District Council
Warwick District Council
Warwickshire County Council

1.2 The above will be known collectively as “the Partners” to this Memorandum of Understanding and thereby to the Warwickshire Waste Partnership.

1.3 The Partners will work together to develop and implement the Warwickshire Waste Strategy, which will formally serve as Wastes Management Strategy for the Partners, and will hereafter be referred to as “the Strategy”.

2. Purpose

2.1 The purpose of this Memorandum of Understanding is to clarify and agree the responsibilities and obligations of the Partners in relation to development and implementation of the Strategy.

2.2 The Memorandum of Understanding will establish guidelines for progressing joint working, guiding principles and a structure for co-ordinating the Strategy.

3. Status

3.1 The Partners acknowledge that this Memorandum of Understanding is an operational document not a formal contract.

3.2 The Partners will use reasonable endeavours to comply with its terms but shall not be obliged to undertake expenditure that would not have otherwise been required in compliance with their dates, without this being agreed between the Partners.

3.3 This Memorandum of Understanding shall not oblige any Partner to perform anything it is not empowered to do, and does not constitute a partnership under English law.

4. Reviews

- 4.1 The Partners undertake to conduct fundamental review of the Strategy during the 2010/11 financial years to coincide with key statutory target deadlines and to carry out annual reviews to ensure the Strategy remains up-to-date.

5. Aims and Objectives

- 5.1 The Aims and Objectives of the Strategy as agreed and approved by all Partners in 2005/6 are as follows:

5.2 Aims

- To promote and deliver sustainable wastes in management in Strategy Warwickshire.
- To minimise the overall environmental impacts of wastes management.
- To engage residents, community groups, local business and any other interested parties in the development and implementation of the Strategy.
- To provide customer-focused, best value services.

5.3 Objectives

- To minimise the amount of municipal wastes arising.
- To maximise recycling and composting rates.
- To reduce greenhouse gases by disposing of less organic waste in landfill sites.
- To co-ordinate and continuously improve municipal wastes minimisation and management activity in Warwickshire.
- To manage municipal wastes in the most environmentally benign and economically efficient ways possible through the provision and co-ordination of appropriate wastes management facilities and services. (*The “Best Practicable Environmental Option”*).
- To ensure that services and information are fully accessible to all members of the community.
- To maximise all opportunities for local economic regeneration.
- To ensure an equitable distribution of costs, so that those who produce or manage the waste pay for it. (*The “Polluter Pays” principle*).

6. Guiding Principles

- 6.1 The Partners recognise that when developing and implementing the Strategy it will be necessary to take account of the important, but potentially conflicting, guiding principles outlined below.
- 6.2 The Partners recognise that the weighting awarded to these principles within the Strategy may vary depending upon the element of the

Strategy being considered, the results of public and political consultation and the resources available.

- 6.3 The Partners therefore agree to ensure that the development and implementation of the Strategy makes clear the reasons why a particular weighting of these principles has been agreed as most advantageous in any particular instance.
- 6.4 Sustainable Development
- 6.5 Sustainable Development can be defined as:
 “development that meets the needs of the present without damaging the ability of future generations to meet their needs”.
- 6.6 The Partners agree to work to incorporate the principles of Sustainable Development throughout the development and implementation of the Strategy.
- 6.7 Joint Working
- 6.8 The Partners recognise that co-operation is necessary to ensure the development and implementation of an effective Strategy and that joint working may often provide best value in the delivery of waste-related services.
- 6.9 The Partners recognise that joint working on the Strategy offers the opportunity for making efficiencies but will require all Partners to make a pro-active contribution and may require investment in the shorter term to reap benefit in the longer term.
- 6.10 The Partners undertake to investigate the advantages of joint working during the development of the Strategy and agree to proactively consider joint working with all other Partners before commencing any new waste-related activity and when reviewing any existing waste-related activity.
- 6.11 Fairness
- 6.12 The Partners recognise that advantages accrued from the development and implementation of the Strategy may not always be equally distributed.
- 6.13 The Partners agreed that the costs, benefits and risks involved in developing and implementing the Strategy should be fairly distributed, as identified and agreed by the Partners on a project-by-project basis, but on each occasion bearing in mind the need for overall fairness.
- 6.14 The Partners further agree that each will be open and explicit about its position during negotiations between Partners and will attempt to avoid

seeking to re-open negotiations on matters where agreements have been fairly reached.

6.15 An Integrated Approach

6.16 The Partners recognise that each element in the waste management process is inter-related and that an integral approach is necessary to development and implementation of the Strategy.

6.17 The Partners undertake to ensure that development of the Strategy involves an integrated approach and to investigate a range of waste management solutions before implementing the Strategy.

6.18 Best Value

6.19 The Partners are committed to providing Best Value services and agree that Best Value is often likely to be achieved through co-operation and possibly through the co-ordination of the Partners' waste-related activities.

6.20 The Partners are committed to applying the Best Value framework to services developed through joint working on the Strategy.

6.21 The Partners undertake to co-operate and share information on their Best Value reviews of waste-related services and agree to take proactive action to co-ordinate these reviews so that they can constitute, contribute to or correspond with the fundamental reviews of the Strategy.

6.22 Value for Money

6.23 The Partners recognise that the Strategy must be affordable to be achievable, but that the Partner's resources are limited. The Partners recognise that additional resources may be required to fund the development of new and improvement of existing waste facilities and services.

6.24 The Partners therefore undertake to actively seek external funding to assist in the development and implementation of the Strategy wherever this can be demonstrated to provide best value for money.

6.25 The Partners undertake to fully assess the resource implications of the Strategy to ensure that any activity undertaken as a result of its development or implementation offers best value for money for Council Tax-payers.

6.26 The Partners will remain entitled to individually approve the commitment of any additional resources required and the share of benefits arising from the development or implementation of the Strategy.

6.27 In the event that joint working on the Strategy requires resources to be committed by Partners above that likely to have been incurred by Partners working alone, the Partners undertake to consider the wider advantages conferred by joint working when determining whether to approve the commitment of resources.

6.28 Where any Partner is unable to contribute their share of resources to any individual action or activity within the Strategy, the other Partners may agree to progress the action or activity without the participation of that Partner.

7. Inclusion

7.1 In the event of any action or activity within the Strategy being developed or implemented by less than all the Partners, all Partners agree that the actively participating Partners should make reasonable attempts to enable the later inclusion of any excluded Partners.

8. Consultation

8.1 The Partners recognise that effective partnership requires effective consultation.

8.2 The Partners agree to consult with all other Partners before commencing any new waste-related activity and when reviewing all existing waste-related activities.

8.3 In addition, the Partners undertake to consult with other External Partners at key stages throughout the development and implementation of the Strategy.

8.4 To this aim, the Partners undertake to establish suitable Waste Forums for consulting with other External Partners about the development and implementation of the Strategy.

9. Linkage to Other Strategies

9.1 The Partners have existing waste strategies, Waste Recycling Plans, waste minimisation strategies, and local waste planning policies within their Unitary Development Plans. In addition, European, national and regional waste and waste-related strategies, directives and guidance is in place or in development.

9.2 The Partners agree that these strategies should be material considerations in development and implementation of the Strategy.

9.3 The Partners further agree that the Strategy will incorporate as a minimum those elements of Partner's Waste Recycling Plans

necessary to fulfil the statutory requirements to produce these documents.

- 9.4 In addition, the Partners agree that all of their individual waste-related strategies, plans and planning documents will reflect the Strategy including the jointly agreed aims, objectives and this Memorandum of Understanding.
- 9.5 Finally, the Partners agree to consult and co-operate on the way in which they individually manage the integration of the Strategy with other local over-lapping strategies (for example economic regeneration or social inclusion) and, in particular, the Councils Community Plans.

10. Exchange of Information

- 10.1 The Partners agree to share information on waste contracts and related arrangements, performance indicators, best value and all other matters, where the Partners agree that this will benefit joint working.
- 10.2 The Partners further agree that to enable effective strategic development they will jointly develop and maintain waste forecasts, estimating the quantities, types and costs of waste expected for the period of the Strategy.
- 10.3 The Partners agree that no information shared by any Partner(s) will be disclosed to any third party (someone other than a Partner) without the prior approval of the Partner(s) providing the relevant information, such approval to be able to limit both the information itself and the nature and context of its disclosure. This restriction shall not apply to the reporting of statutory or agreed local performance indicators, nor to formal requests for performance information from the Government.
- 10.4 The Partners agree to develop and adhere to service level agreements for the timely exchange of information prepared to a uniform format where this is required for development and implementation of the Strategy.
- 10.5 The Partners agree to publicise good practice arising from the Strategy (subject to para. 10.3 above) to raise awareness and encourage sustainable waste activity amongst all waste producers in the Partners' sphere of influence.

11. Contracts and Arrangements

- 11.1 The Partners acknowledge that effective joint working will require flexible contracts and arrangements with third parties.
- 11.2 The Partners agree to use their best endeavours not to enter waste-related contracts and arrangements that preclude or discourage joint working with other Partners.

12. Performance Indicators

- 12.1 The Partners are committed to the achievement of their statutory recycling and composting targets and of the statutory targets for diversion of biodegradable waste from landfill.
- 12.2 Partners recognise that they will need to make binding commitments to the achievement of performance targets within the Strategy.
- 12.3 The Partners agree to consider pooling targets where this had advantages in terms of being the Best Practicable Environment Option and providing Best Value.

13. Co-ordination Structure

- 13.1 Officers Joint Advisory Group.
- 13.2 The Partners recognise that the development and implementation of the Strategy will require effective and on-going co-ordination.
- 13.3 The Officers Joint Advisory Group will be responsible for development of the Strategy in accordance with all relevant Government guidance, the Strategy Aims and Objectives approved by the Partners and this Memorandum of Understanding.
- 13.4 The Officers Joint Advisory Group will consist of a Suitable Nominated Officer from each of the Partners and other representatives or support officers that these Suitable Nominated Officers deem necessary.
- 13.5 The Officers Joint Advisory Group will meet at a suitable venue to be determined by the Suitable Nominated Officers and at a frequency sufficient to ensure compliance with the requirements of this Memorandum of Understanding.
- 13.6 The Officers Joint Advisory Group will be responsible for recommending to all the Partners timely activities and actions and any resource requirements needed for achieving the development and implementation of the Strategy in accordance with this Memorandum of Understanding.
- 13.7 The Officers Joint Advisory Group will also recommend the appointment of consultants and/or establish officer, other Working Groups (with suitable terms of reference) to develop or implement individual actions or activities within the Strategy.
- 13.8 Partners shall not be bound by recommendations made by the Officers Joint Advisory Group unless and until they expressly agree to be so.

- 13.9 The Officers Joint Advisory Group's Suitable Nominated Officers should attempt to agree to recommend actions, activities and resource requirements in the mutual interest of all the Partners.
- 13.10 The Partners recognise that circumstances may mean that not all Partners may be able to immediately accept all actions, activities and resource requirements recommended by the Officers Joint Advisory Group as being in the interests of all the Partners.
- 13.11 In the event that any Partner cannot agree to a particular action, activity or resource requirement recommended by the Officers Joint Advisory Group, the other Partners may agree to progress the action, activity or resource requirement without the immediate participation of that Partner. Reasonable attempts shall be made by the proceeding Partners to enable the later inclusion of any excluded Partner.
- 13.12 Suitable Nominated Officers
- 13.13 The Partners each undertake to put forward and maintain a Suitable Nominated Officer to be the competent person with responsibility for developing that Partners' component of the Strategy and representing that Partner on the Officers Joint Advisory Group.
- 13.14 The Partners agree that the need for effective co-ordination and the considerable resource implications involved in development of the Strategy means that each Partner's Suitable Nominated Officer (and any deputy required) should be at Senior Officers Level with responsibility for waste-related services.
- 13.15 Should any Partner's Suitable Nominated Officer or deputy not attend any meeting of the Officers Joint Advisory Group the meeting should still take place and the Partner be informed of any actions or resources requested from that Partner agreed in their absence.

14. Failure to follow the Memorandum of Understanding

- 14.1 In the event that a Partner fails to follow any aspect of this Memorandum of Understanding, the Partners agree that the Partner in question would then be required to provide written explanations as to the reasons why to other Partners on their request.
- 14.2 Where this explanation is not deemed acceptable by any of the other Partners, the remaining Partners may choose on the basis of a unanimous decision, to waive their commitments (such as information sharing) to that Partner under the Memorandum of Understanding.

We, the following, agree to be bound as Partners in the
Warwickshire Waste Partnership by the terms of this
Memorandum of Understanding dated _____

On behalf of:

**NORTH WARWICKSHIRE
BOROUGH COUNCIL** _____

**NUNEATON & BEDWORTH
BOROUGH COUNCIL** _____

RUGBY BOROUGH COUNCIL _____

**STRATFORD-UPON-AVON
DISTRICT COUNCIL** _____

WARWICK DISTRICT COUNCIL _____

And

**WARWICKSHIRE
COUNTY COUNCIL** _____

Warwickshire Waste Partnership

12 June 2019

Waste Partners Report

Recommendation(s)

1. The Waste Partnership is asked to acknowledge the updates on the various waste activities taking place in each area since the last partnership meeting in March 2019.

1.0 Introduction

- 1.1 This report provides an update on the various waste activities taking place in each authority area.

2.0 North Warwickshire Borough Council

- 2.1 NWBC is preparing a tender for separate bookable textile recycling collections. The service would run at zero cost to the Council with the contractor keeping all income from materials.
- 2.2 Continuing to adapt collection rounds to accommodate new residential developments. Despite the increase in households, the volume of black bin waste remained the same in 2018-19 as 2017-18.
- 2.3 Preparing for the second year of the Extra Garden Waste Service. The majority of existing customers are set up to renew by annual direct debit.
- 2.4 Planning to run dry recycling trials at flats, including providing bags to store recycling and carry it down to the bin stores, signage and written communications.
- 2.5 Have moved to compostable coffee cups within the civic offices and meeting rooms and are looking to establish a dedicated collections and recycling scheme to deal with them.

3.0 Nuneaton & Bedworth Borough Council

3.1 Refuse and Recycling

- a) Currently working with Coventry City Council to reconfigure general HH and recycling rounds. Green rounds to be reconfigured when the scheme has been in place for a sufficient amount of time to allow for accurate forecasting.

- b) 6 new refuse vehicles in use, livery TBC.
- c) Trade comingled recycling service launched and currently being offered to customers in partnership with Coventry City Council.
- d) Working with WCC on bypass cleaning during June.
- e) 17,700 addresses now subscribed to green bin collection scheme
- f) In-cab technology in final stages of design and working with Vodaphone to provide a method of auto device switch-off when vehicle is in motion.

3.2 Promotions/Communications

- a) Recycle Right guide for brown lid service has been updated in line with new MRF contract and published, to be promoted throughout summer including 4 roadshow events booked.
- b) 4 community litter pick events took place as part of Keep Britain Tidy's (KBT's) Spring Clean campaign

3.3 Enforcement

- a) Enforcement Partnership contract with 3GS going well with littering, fly-tipping and duty of care actions being carried out so far.

4.0 Rugby Borough Council

- 4.1 New recycling contract commenced with Casepak 08/04/2019 and new hauliers bulk freight.
- 4.2 Refuse and recycling round re-organisation on going.
- 4.3 New vehicles ordered for refuse / recycling and street cleansing operations.
- 4.4 Web aspx currently reviewing trade waste rounds.

5.0 Warwick District Council

- 5.1 Work continues on procuring the new contracts for waste collection, street cleansing and grounds maintenance which are due to start April 2021.
- 5.2 WDC are working with WRAP to carry out some modelling of different collection options including the separate collection of food waste, collection of additional recyclable materials e.g. cartons, etc. to help inform our new waste collection contract.
- 5.3 WDC are reviewing the provision of bring sites and whether we continue to provide this service.

- 5.4 Annual Chief Executive Speech takes place on 11th and 12th June with a staff EXPO to showcase the work being undertaken. As part of the recycling exhibition WDC staff have been asked to sign up to Slim Your Bin and In to Win in exchange for a goodie bag.
- 5.5 Annual student departure takes place soon and work is being done to get students to think about managing their waste in advance of leaving.
- 5.6 Working with our Events Team to improve recycling at events. All events are to have recycling bins and should nominate a person/s to manage waste at the event to maximise recycling.

6.0 Stratford-on-Avon District Council

- 6.1 SDC's Customer Satisfaction survey showed 87.7% of residents are satisfied with waste and recycling services
- 6.2 Visits have taken place to a number of businesses in Alcester and Southam to talk to the proprietors regarding their waste provision and their duty of care and to ascertain if they are compliant and to provide advice if they are not.. This is part of an on-going campaign.
- 6.3 Fly tipping enforcement is taking place where there is evidence left. Fixed penalty notices have been issued in some cases and other cases are on-going. We are currently working on a prosecution with Solihull BC where the fly tipper was depositing items both sides of the boundary.
- 6.4 There has been a continued focus on contamination which has included weekly social media themes and writing to the occupiers of properties where contaminated bins have been presented for collection.
- 6.5 Some general environmental social media posts have been made using the hashtag EnviroRight. Topics have included the top pollutants in UK lakes and rivers.

7.0 Warwickshire County Council

- 7.1 Communication activities update:
 - a) 9,800 subscribers received the May edition of the 'Warwickshire Recycles' e-newsletter, featuring: Slim Your Bin; reducing single use plastic; focus on glass recycling; data from the composition analysis. The summer edition will be out in July.
 - b) Slim Your Bin has recruited 930 'bin dieters' onto its 4-week training programme. We will be asking elected members from all local authorities to

help to promote the scheme, along with our finalists from the Recycling Champion of the Year contest.

- c) We are promoting opportunities to volunteer in waste minimisation, including: master composter; recycling champion; reuse shop volunteer; Repair Café volunteer; litter pick organiser.
- d) We have focussed on home composting promotion this spring. Events have been run across Warwickshire, with 5 workshops in Nuneaton and Bedworth. Sales of composting equipment and Green Johannas in particular are higher than the previous year.
- e) 8 schools have had a talk on recycling or composting so far this year. We have contributed to 7 community events promoting waste reduction, composting and recycling.
- f) The countywide food waste recycling behaviour change campaign – In to Win, continues across the county. At least 6020 households are now signed up.
- g) All waste reduction behaviour change activity is promoted with regular posts on our social media accounts, with 1200 followers on Facebook (Warwickshire Recycles) and 815 followers on Twitter (@WarksRecycles).

7.2 Procurement and Contracts update:

- a) The following extensions are being considered; textile recycling, plasterboard recycling, re-use shops and HWRC operation (Stockton and Wellesbourne),
- b) The following contracts have been extended; WEEE recycling and clinical disposal.
- c) The tenders for mobile plant for the HWRCs are currently being evaluated.
- d) Upcoming procurements in the next few months include caddy liners concession and CCTV for the HWRCs.
- e) Market testing will take place for clinical and wood reprocessing.
- f) Body Worn Video Camera trial continues at Princes Drive HWRC and will be rolled out to other sites over the summer.

8.0 Financial Implications

8.1 None.

9.0 Next steps

9.1 Updates on progress to be provided at the September meeting.

Background papers

None.

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The report was circulated to the following members prior to publication:

Local Member(s):

Other members: